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OFFICE OF THE KERALA STATE WAQF BOARD
V.I.P. ROAD, KALOOR, KOCHI-682 017

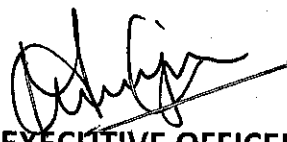
Website : www.keralastatewakfboard.in

QUOTATION NOTICE

No: A4/1449/22

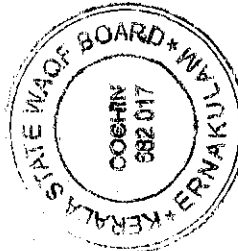
Date: 06.08.2026

Sealed quotations are invited from eligible firms/agencies for establishing an official web portal for the Kerala State Waqf Board. The details and specifications can be had from the Head Office of the Board at Ernakulam during office hours. The Quotations shall reach the undersigned at Head office of Kerala State Waqf Board, V.I.P Road, Kaloor, Kochi-682017, Ernakulam on or before 20.08.2026 at 3 PM.


CHIEF EXECUTIVE OFFICER
(In charge)

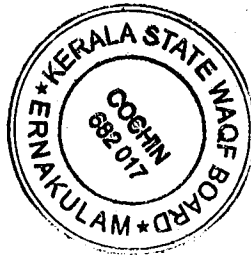
To,

Notice Board
Kerala State Waqf Board
Head Office, Ernakulam



10
10/8
6/8/26

TENDER NOTICE AND DOCUMENT
FOR THE DEVELOPMENT OF WEB PORTAL FOR
THE KERALA STATE WAQF BOARD



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Sd/-

CHIEF EXECUTIVE OFFICER
(In charge)

Schedule of Tender

**INVITING TENDER FOR THE DEVELOPMENT OF WEB PORTAL FOR
THE KERALA STATE WAQF BOARD**

NAME OF WORK	DEVELOPMENT OF WEB PORTAL FOR THE KERALA STATE WAQF BOARD
REFERENCE NO.	A4/1449/22 DTD 06.08.2026
DATE FOR OPENING OF THE TECHNICAL BID	21.08.2026, 3 PM
DATE FOR OPENING OF THE FINANCIAL BID	24.08.2026, 3 PM
EARNEST MONEY DEPOSIT (Refundable to unsuccessful bidders)	1,00,000/- (Rupees One Lakh Only)
SECURITY DEPOSIT (Applicable only to the successful bidder)	1,00,000/- (Rupees One Lakh Only)
ADDRESS FOR COMMUNICATION	KERALA STATE WAQF BOARD BIP ROAD, KALOOR, KOCHI - 682017 PHONE: 0484 2342485 MOBILE: 9188939705

General Instructions to Bidders

1. The bidding process shall consist of two separate parts, namely the **Technical Bid (Annexure-I)** and the **Financial Bid (Annexure-II)**. The bids shall be submitted separately in the prescribed formats on or before the last date and time specified in the Tender Schedule. The prescribed Tender Fee, Earnest Money Deposit (EMD), and other documents required under the tender shall be enclosed with the Technical Bid.
2. The successful bidder shall design, develop, test, implement, and commission an official Web Portal for the Kerala State Waqf Board incorporating the modules specified in **Annexure-III**. The Kerala State Waqf Board reserves the right to finalize, modify, add, delete, or alter the design, layout, content, functionality, workflow, and specifications of any module during the course of development without altering the overall scope of the project.
3. The proposed Web Portal shall be AI-compatible, bilingual/multilingual, responsive, secure, and compatible with the latest versions of major web browsers and operating systems. The portal shall provide seamless access across Desktop, Laptop, Tablet, and Mobile devices. The successful bidder shall submit UI/UX prototypes prepared using Figma, Adobe XD, or equivalent design tools, together with a comprehensive Data Migration and Integration Strategy, within **15 days** from the date of issue of the Letter of Award.
4. The entire work shall be completed, tested, commissioned, and made fully operational within **180 (One Hundred and Eighty) days** from the date of issue of the Letter of Award.
5. The tender documents may be downloaded from the official website of the Kerala State Waqf Board at <http://www.keralastatewakfboard.in>. The bid shall be accompanied by the prescribed Earnest Money Deposit (EMD) of **Rs. 1,00,000/- (Rupees One Lakh only)** in the form specified in the tender. The successful bidder shall furnish a Security Deposit of **Rs. 1,00,000/- (Rupees One Lakh only)** in the manner prescribed by the Board before execution of the agreement.
6. The Earnest Money Deposit of unsuccessful bidders shall be refunded after the finalization of the tender process without interest. The Security Deposit of the successful bidder shall be released only after satisfactory completion of the project, expiry of the warranty/maintenance obligations, and fulfillment of all contractual obligations. Failure to submit the required prototype within the stipulated period, failure to commence or execute the work in accordance with the agreed schedule, abandonment of the work, or failure to complete the work satisfactorily shall constitute a breach of contract and shall entitle the Kerala State Waqf Board to

cancel the work order, forfeit the Security Deposit, and take such further action as may be permissible under law and the terms of the contract.

7. Payments shall be released only upon successful completion of the respective milestones and acceptance of the deliverables by the Kerala State Waqf Board, in accordance with the payment schedule prescribed in the Agreement. No advance payment shall be made unless specifically provided in the Agreement.

8. The bidder shall possess a minimum of three years experience in the design, development, implementation, and maintenance of dynamic web portals or enterprise web applications. Documentary evidence, including work orders, completion certificates, or client certificates, shall be submitted in support of the experience claimed.

9. The bidder shall possess a valid Goods and Services Tax (GST) Registration and Permanent Account Number (PAN). Self-attested copies of the relevant certificates shall be enclosed with the Technical Bid.

10. The tender is non-transferable. The successful bidder shall not assign, transfer, subcontract, or otherwise part with the whole or any portion of the work, except with the prior written approval of the Kerala State Waqf Board.

11. The successful bidder shall comply with all applicable laws, rules, regulations, guidelines, standards, cyber security requirements, and directions issued by the Government of India, the Government of Kerala and other competent statutory authorities relating to website development, information security, accessibility, digital governance, and data protection, as amended from time to time.

General Terms and Conditions

1. The Kerala State Waqf Board reserves the absolute right to accept or reject any bid, either wholly or partly, and to cancel, modify, suspend, or withdraw the tender process at any stage before the execution of the Contract, without assigning any reason and without incurring any liability whatsoever to any bidder. The Board shall not be under any obligation to disclose the reasons for such decision.
2. Submission of a bid shall be deemed to constitute the bidder's unconditional acceptance of all the terms, conditions, specifications, and requirements contained in the tender documents.
3. The successful bidder shall execute a formal Agreement with the Kerala State Waqf Board in the prescribed format before commencement of the work. The Agreement shall form an integral part of the Contract.
4. The successful bidder shall commence the work immediately upon receipt of the Letter of Award or Work Order and shall complete the entire project within the period specified in the tender document. Time shall be the essence of the Contract.
5. The successful bidder shall perform the services with due diligence, efficiency, integrity, and professional competence in accordance with generally accepted industry practices and recognised national and international standards applicable to website and software development.
6. The successful bidder shall deploy qualified and experienced technical personnel for execution of the project and shall ensure continuity of the project team. Replacement of key personnel shall be made only with personnel of equivalent qualification and experience and with the prior approval of the Kerala State Waqf Board.
7. The successful bidder shall, at all times, act in good faith and safeguard the legitimate interests of the Kerala State Waqf Board in all matters relating to the execution of the Contract.
8. The Kerala State Waqf Board reserves the right to review the progress of the work at any stage and to issue such directions as may be necessary for proper execution of the project. The successful bidder shall comply with such directions without unreasonable delay.
9. The Kerala State Waqf Board may constitute a Technical Evaluation Committee or any other Committee to inspect, evaluate, and certify the quality, functionality, security, usability, and performance of the Web Portal and its modules. The observations and recommendations of such Committee shall be binding on the successful bidder.

10. If any module, webpage, database, interface, report, workflow, functionality, or any other component of the Web Portal is found to be defective, incomplete, non-functional, or not in conformity with the tender specifications or accepted standards, the Kerala State Waqf Board may direct the successful bidder to redesign, modify, rectify, or replace the same at its own cost within the period specified by the Board. No additional payment shall be admissible for such rectification.
11. In the event of delay attributable to the successful bidder, liquidated damages at the rate of one percent (1%) of the total contract value for every completed week of delay, subject to a maximum of ten percent (10%) of the total contract value, may be recovered from any amount payable to the bidder or from the Security Deposit, without prejudice to any other rights available to the Kerala State Waqf Board.
12. If the successful bidder fails to commence the work, abandons the work, fails to achieve the agreed milestones, or fails to complete the project within the stipulated period, the Kerala State Waqf Board may terminate the Contract, forfeit the Security Deposit, recover any consequential loss or additional expenditure incurred by the Board, and make alternative arrangements for completion of the work at the risk and cost of the defaulting bidder.
13. The successful bidder shall not assign, transfer, subcontract, outsource, or otherwise entrust the whole or any part of the work to any third party without the prior written approval of the Kerala State Waqf Board.
14. Where consortium members, implementation partners, franchisees, or subcontractors are proposed, their names, legal status, scope of work, technical responsibilities, and infrastructure details shall be disclosed along with the Technical Bid. No entity other than those disclosed and specifically approved by the Kerala State Waqf Board shall participate in the execution of the project.
15. The successful bidder shall remain solely responsible for the acts, omissions, quality of work, statutory compliance, confidentiality obligations, and contractual responsibilities of its employees, consortium members, franchisees, implementation partners, or approved subcontractors.
16. The successful bidder shall comply with all applicable laws, rules, regulations, Government Orders, guidelines, and standards issued by the Government of India, the Government of Kerala, and other competent authorities relating to website development, cyber security, accessibility, information security, digital governance, privacy, and data protection.
17. The successful bidder shall maintain strict confidentiality of all information, documents, records, databases, credentials, software, source code, files, and other materials entrusted by the Kerala State Waqf Board and shall not

disclose or use the same for any purpose other than execution of the Contract without the prior written permission of the Board.

18. The successful bidder shall ensure that the Web Portal and all associated software are free from malicious code, viruses, malware, spyware, backdoors, security vulnerabilities, or unauthorised third-party components. Any defect or vulnerability identified during implementation, warranty, or maintenance shall be rectified immediately without additional cost to the Kerala State Waqf Board.
19. All source code, application software, databases, workflows, application programming interfaces (APIs), configuration files, administrator credentials, documentation, reports, designs, graphics, content, and all other deliverables developed under the Contract shall become the exclusive property of the Kerala State Waqf Board upon payment of the contract value. The successful bidder shall have no ownership or intellectual property claim over such deliverables, except for duly licensed third-party software specifically approved by the Board.
20. Upon completion of the project, the successful bidder shall hand over to the Kerala State Waqf Board the complete source code, database schema, API documentation, deployment scripts, configuration files, administrator credentials, technical manuals, user manuals, training materials, and all other documents necessary for independent operation and maintenance of the Web Portal.
21. The successful bidder shall be responsible for the accuracy, integrity, quality, security, and performance of the Web Portal and shall rectify, at its own cost, any defect, omission, malfunction, or deficiency noticed during the warranty or maintenance period.
22. The successful bidder shall indemnify and keep indemnified the Kerala State Waqf Board, its officers, employees, and representatives against all losses, damages, claims, liabilities, costs, expenses, penalties, proceedings, or demands arising out of breach of contract, negligence, infringement of intellectual property rights, cyber security incidents attributable to the bidder, unauthorised disclosure of confidential information, loss or corruption of data, loss of documents, or damage to any records, files, databases, or digital assets of the Kerala State Waqf Board.
23. No advance payment shall be made merely on the issuance of the Letter of Award or Work Order. Payments shall be released only upon successful completion and acceptance of the respective milestones in accordance with the payment schedule specified in the Agreement and upon certification by the Kerala State Waqf Board.

24. The Kerala State Waqf Board shall have the right to withhold payments in whole or in part in the event of delay, defective performance, non-compliance with contractual obligations, pending rectification of deficiencies, or any breach of the Contract.
25. The successful bidder shall provide comprehensive training, technical documentation, user manuals, administrator manuals, and operational support to the officers and staff of the Kerala State Waqf Board before commissioning the Web Portal.
26. The successful bidder shall provide warranty and comprehensive maintenance support for the period specified in the Agreement, including bug fixing, security updates, software patches, technical assistance, and performance optimisation without interruption.
27. The successful bidder shall not use the name, emblem, logo, records, documents, photographs, or any information relating to the Kerala State Waqf Board for advertisement, publicity, marketing, case studies, or any other commercial purpose without the prior written permission of the Board.
28. If the successful bidder becomes insolvent, enters into liquidation, is declared bankrupt, ceases business operations, or commits any material breach of the Contract, the Kerala State Waqf Board shall have the right to terminate the Contract forthwith without prejudice to any other legal remedy.
29. The Kerala State Waqf Board may terminate the Contract at any time by written notice if the successful bidder fails to perform its obligations satisfactorily or commits persistent default. Such termination shall be without prejudice to the rights of the Board to recover damages or any other amount legally recoverable.
30. The successful bidder shall comply with all statutory obligations relating to its employees, including payment of wages, taxes, provident fund, insurance, labour welfare contributions, and any other statutory dues. The Kerala State Waqf Board shall not be responsible for any liability arising out of the bidder's employment arrangements.
31. Force Majeure events, including natural calamities, war, riots, acts of Government, epidemics, or other circumstances beyond the reasonable control of either party, shall be governed by the terms of the Agreement. The affected party shall promptly notify the other party in writing of the occurrence and expected duration of such event.
32. Any dispute arising out of or relating to the tender, the Agreement, or the execution of the work shall, as far as possible, be resolved through mutual consultation. Failing such resolution, the dispute shall be subject to the exclusive jurisdiction of the competent courts at Ernakulam, Kerala.

33. The decision of the Kerala State Waqf Board regarding interpretation of the tender conditions, evaluation of bids, acceptance of deliverables, certification of milestones, and performance of contractual obligations shall be final and binding on the successful bidder, subject to applicable law.
34. Matters not specifically provided for in these Terms and Conditions shall be governed by the provisions of the Agreement, the applicable laws of India, and the rules, regulations, and Government Orders in force from time to time.

SCOPE OF WORK

1. The scope of work shall include requirement gathering, planning, system design, UI/UX design, development, testing, deployment, commissioning, maintenance, and support of a secure, user-friendly, responsive Web Portal for the Kerala State Waqf Board, including migration of relevant existing data and content and integration of a suitable Content Management System (CMS) with bilingual/multilingual support.
2. The Web Portal shall be developed with the modules specified in Annexure-III. The detailed features, workflows, content, and functionalities of each module shall be finalized in consultation with the Kerala State Waqf Board during the development stage. The Board reserves the right to add, modify, delete, edit, or otherwise alter any content or functionality within the approved scope of work.
3. Prospective bidders are advised to familiarize themselves with the nature and volume of information to be hosted on the Web Portal and may, with the permission of the Board, collect necessary details from the Head Office at Ernakulam. During the pre-bid meeting, bidders may propose additional useful functionalities apart from those specified in Annexure-III, which may be considered by the Board based on their relevance and feasibility.
4. Before commencement of development, the selected agency shall, in consultation with the Board, finalize the information architecture, navigation structure, general functionalities, design, and other relevant requirements. The agency shall also depute necessary personnel for collecting, organizing, digitizing, and uploading required information, documents, photographs, and other content from the various sections of the Kerala State Waqf Board.
5. The selected agency shall securely migrate the relevant existing data and content identified by the Board to the new Web Portal and ensure its proper verification and integrity. The Portal shall provide an effective CMS enabling authorized officers of the Board to create, edit, update, publish, and manage content independently.
6. The Web Portal shall be AI-compatible, bilingual/multilingual, responsive, scalable, secure, and compatible with the latest versions of commonly used web browsers and operating systems. It shall support Desktop, Laptop/Notebook, Tablet, and Mobile devices and shall be designed to facilitate future integration with other approved systems and services.
7. The selected agency shall carry out comprehensive testing, including functional, compatibility, performance, security, and User Acceptance Testing, and shall rectify all defects identified before commissioning. The agency shall provide necessary training, user and technical documentation,

post-deployment support, maintenance, and security updates as specified in the Agreement.

8. Upon completion of the project, the selected agency shall hand over the complete Web Portal, including source code, databases, configuration details, credentials, documentation, and other technical materials necessary for the operation, management, and maintenance of the Portal by the Kerala State Waqf Board.

PROFORMA FOR TECHNICAL BID**DEVELOPMENT OF WEB PORTAL FOR THE KERALA STATE WAQF BOARD****A. DETAILS OF THE BIDDER**

Sl. No.	Particulars	Details
1	Name of the Firm / Agency / Company	
2	Registered Office Address	
3	Address for Communication	
4	Name of the Authorized Signatory	
5	Designation of the Authorized Signatory	
6	Address and Contact Details of the Authorized Signatory	
7	Registration / Incorporation Number and Date	
8	Type of Organization	
9	Telephone Number	
10	Mobile Number	
11	Email Address	
12	Website	
13	PAN	
14	GSTIN	
15	Details of EMD	
16	Details of Security Deposit	

Note: Copies of all relevant certificates and documents shall be enclosed with the Technical Bid.

Place:

Date:

**Name, Signature and Seal of the Authorized Signatory
of the Firm / Agency / Company**

B. ELIGIBILITY AND DOCUMENTARY PROOF

The bidder shall furnish the following information along with self-attested documentary proof. The bidder shall indicate the relevant page number of the Technical Bid where each document is enclosed.

Sl. No.	Eligibility Requirement / Documentary Proof	Attached (Yes/No)	Page No.
1	Proof of a minimum of three (3) years' experience in Web Portal / Software Development		
2	Documentary proof of successful completion of at least three (3) similar projects, each having a contract value of ₹5 lakh or above		
3	Documentary proof of experience in undertaking similar assignments for at least two (2) Government Departments / Government Agencies / Government Institutions / Statutory Bodies		
4	Certificate of Registration / Incorporation of the Firm / Agency / Company		
5	Valid GST Registration Certificate		
6	PAN issued by the Income Tax Department		
7	Documentary proof of EMD as prescribed in the Tender Document		
8	Certificate / Undertaking to the effect that the bidder has not been blacklisted or debarred by any Government Department, Government Agency, Public Sector Undertaking, Statutory Body, or other Government Institution		
9	Details of consortium partner / franchisee / implementation partner, if any, proposed to be engaged for the project, together with the scope of work		

Sl. No.	Eligibility Requirement / Documentary Proof	Attached (Yes/No)	Page No.
	proposed to be undertaken by such entity		
10	Declaration accepting all the terms and conditions of the Tender Document		

Place:

Date:

**Name, Signature and Seal of the Authorized Signatory
of the Firm / Agency / Company**

C. TECHNICAL PROPOSAL

The Technical Proposal shall contain, at a minimum, the following information. The bidder may furnish any additional information or supporting documents considered relevant to demonstrate its technical capability and suitability for undertaking the work.

1. Profile and Capability of the Firm / Agency / Company

The bidder shall provide:

- a. A brief profile and history of the organization;
- b. Nature and legal status of the organization;
- c. Organizational structure and technical capabilities;
- d. Details of manpower and technical resources available with the bidder; and
- e. Details of key personnel proposed to be deployed for the project, including their qualifications, experience, and proposed roles.

2. Relevant Experience

The bidder shall provide details of at least three similar assignments undertaken by it, preferably including Web Portal / Software Development projects of comparable nature and complexity.

Sl. No.	Name of Client / Organization	Name and Description of Project	Contract Value (₹)	Period of Execution	Status	Name and Contact Details of Client
1						
2						
3						

Copies of relevant Work Orders, Agreements, Completion Certificates, or Client Certificates shall be enclosed in support of the experience claimed.

3. Technical Approach, Methodology and Work Plan

The bidder shall submit a detailed description of its proposed approach and methodology for successful execution of the project, covering, at a minimum:

- a. Understanding of the objectives and requirements of the Kerala State Waqf Board;
- b. Proposed approach for requirement gathering and analysis;
- c. Proposed UI/UX design and development methodology;
- d. Proposed technology architecture and technology stack;
- e. Approach for development and implementation of the modules specified in Annexure-III;
- f. Approach for data migration and integration of existing data and content;
- g. Proposed Content Management System (CMS) and bilingual/multilingual support;
- h. Approach for AI compatibility, responsive design, cross-browser and cross-platform compatibility;
- i. Approach for information security, data protection, backup, and access control;
- j. Proposed testing and User Acceptance Testing methodology;
- k. Approach for deployment, commissioning, training, documentation, maintenance, and post-deployment support; and
- l. Any additional functionalities or value-added features proposed by the bidder.

4. Project Implementation Plan

The bidder shall submit a detailed work plan indicating the major activities, proposed duration, sequence and interrelationship of activities, milestones, deliverables, and proposed dates for completion.

Sl. No.	Major Activity / Deliverable	Proposed Duration	Proposed Completion Date
1	Requirement Gathering and Analysis		
2	UI/UX Design and Approval		
3	Development of Web Portal and Modules		
4	Data Migration and Content Integration		
5	Testing and Rectification		
6	User Acceptance Testing		
7	Training and Documentation		
8	Deployment and Commissioning		

The proposed schedule shall be consistent with the overall completion period specified in the Tender Document.

5. Declaration

I/We hereby declare that:

- The information and documents furnished in this Technical Bid are true and correct to the best of my/our knowledge and belief.
- I/We have carefully read and understood the Tender Document, including the General Instructions, General Terms and Conditions, Scope of Work, and all other requirements, and agree to abide by the same.
- I/We undertake to execute the work in accordance with the specifications and requirements of the Kerala State Waqf Board.

d. I/We understand that any false, incorrect, or misleading information furnished in the bid may result in rejection of the bid or termination of the Contract, in addition to any other action permissible under the applicable rules and law.

Place:

Date:

**Name, Signature and Seal of the Authorized
Signatory
of the Firm / Agency / Company**

ANNEXURE – II**PROFORMA FOR FINANCIAL BID****DEVELOPMENT OF WEB PORTAL FOR THE KERALA STATE WAQF BOARD****Name of the Bidder:**

The bidder shall quote the price for the complete scope of work specified in the Tender Document. The quoted amount shall include all costs and expenses required for successful completion, testing, deployment, commissioning, training, documentation, and maintenance of the Web Portal, except taxes specifically indicated separately.

Sl. No.	Description	Amount in Rs.
1	Cost of Requirement Gathering, Analysis, Design, Development, Testing, Data Migration, Deployment and Commissioning of the Web Portal, including all modules specified in Annexure-III	
2	Cost of Content Management System (CMS), bilingual/multilingual support, and related functionalities	
3	Cost of Training, User Manuals, Technical Documentation and Handover	
4	Maintenance and Technical Support Charges for the First Year / Warranty Period, if separately chargeable	
5	Maintenance and Technical Support Charges for the Second Year	
6	Maintenance and Technical Support Charges for the Third Year	
7	Cost of Software / Third-Party Licences, if any	
8	Hosting / Cloud / Infrastructure Charges, if included in the bidder's scope	
9	Any Other Charges, if any (to be specified)	
	Sub-Total	

Sl. No.	Description	Amount in Rs.
	Discount, if any	
	Taxable Value after Discount	
	GST and Other Applicable Taxes	
	TOTAL CONTRACT VALUE (Inclusive of all applicable taxes)	

DECLARATION

1. I/We have carefully examined the Tender Document and understood the scope of work, specifications, terms, and conditions relating to the development of the Web Portal for the Kerala State Waqf Board.
2. I/We hereby quote the above prices for the complete execution of the work in accordance with the Tender Document and agree to abide by the quoted rates and the terms and conditions of the Tender.
3. The rates quoted above shall include all costs and expenses necessary for successful completion of the work, including manpower, design, development, testing, data migration, deployment, commissioning, training, documentation, and all other incidental expenses, except taxes expressly shown separately in this Financial Bid.
4. No additional payment shall be claimed for any item or activity that is reasonably necessary for successful completion and commissioning of the Web Portal within the approved scope of work, unless specifically approved in writing by the Kerala State Waqf Board.
5. The prices quoted shall remain firm during the period of validity of the bid and shall be subject to the terms and conditions of the Tender Document and the Agreement.
6. The total amount quoted in this Financial Bid is the final amount payable for the scope of work, subject to the terms of the Tender Document and the Agreement.

Place:

Date:

**Name, Signature and Seal of the
Authorized Signatory
of the Firm / Agency / Company**

ANNEXURE – III

KERALA STATE WAQF BOARD WEB PORTAL - MODULES

The Web Portal shall be developed and implemented in stages as indicated below. The Kerala State Waqf Board may, based on administrative requirements and project priorities, modify the sequence, scope, or timeline for development and commissioning of any module.

Stage	Sl. No.	Module	Proposed Date of Go-Live / Commissioning
Stage I	1	Website Renovation, Redesign and Content Management System	
Stage II	2	Board Details and Members Module	
	3	Board Meetings, Agenda and Proceedings Module	
	4	Litigation and Legal Case Management Module	
	5	Waqf Orders, Circulars, Notifications and Documents Repository	
Stage III	6	Auqaf and Waqf Institution Management Module	
	7	Waqf Property Management and GIS Mapping Module	
	8	Mutawalli and Management Committee Module	
	9	Assessment and Waqf Contribution Management Module	
	10	Lease, Rent and Waqf Property Management Module	
	11	Encroachment and Waqf Property Protection Module	
	12	Inspection and Field Monitoring Module	
	13	RTI Management Module	
	14	Online Complaint and Grievance Management Module	
	15	Online Application and Service Delivery Module	

Stage	Sl. No.	Module	Proposed Date of Go-Live / Commissioning
	16	Online Payment Gateway	
Stage IV	17	Accounts and Financial Management Module	
	18	e-Office and File / Workflow Management Module	
	19	Establishment and Human Resource Management Module	
	20	Payroll Module	
	21	Store and Asset Management Module	
	22	Social Welfare Module	
	23	Career and Recruitment Module	
	24	Tender and Procurement Management Module	
Stage V	25	Document Management and Digital Record Room	
	26	MIS, Management Dashboard and Data Analytics Module	
	27	User, Role and Access Management Module	
	28	Notifications, SMS and Email Communication Module	
	29	Other Essential Portal Features, including News, Announcements, Events, Gallery and Downloads	
Stage VI	30	Integrated ERP for Waqf Management	

Note: The above modules represent the broad functional requirements of the Kerala State Waqf Board. The detailed features, workflows, data fields, user roles, access controls, reports, dashboards, integrations, and other functionalities of each module shall be finalized in consultation with the Kerala State Waqf Board during the requirement analysis and development stages. The Board reserves the right to add, modify, remove, defer, or reprioritize any module or functionality based on administrative and operational requirements, subject to the terms and conditions of the Contract.

