

KERALA STATE WAQF BOARD

Divisional Office,

Kozhikode

Eroth Center, Bank Road

Calicut-673001

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**NOTICE INVITING TENDER (NIT)**

**Reference No: B4-2924/2002**

**Dated: 18-07-2023**

Kerala State WAQF Board invites E Tenders on Percentage Rate mode from experienced and competent bidders/contractors, meeting prescribed qualifying criteria as mentioned in the Etender document.

1	Name of Work	Construction of New building for Kerala State Waqf Board Kozhikode Divisional Office.
2	Location of Work	Kozhikode.
3	Estimated Cost of Civil Work	₹. 4,02,15,096 + GST
	Estimated Cost of Plumbing and sanitary Work	₹. 34,61,989.00 + GST
	Estimated Cost of Electrical Works	₹.62,24,129.00 + GST
	Estimated Cost of HVAC Works	₹. 31,13,086.00 + GST
	Estimated Cost of Fire protection Works	₹. 12,59,220.00 + GST
4	Joint Venture	Not Allowed

5	Brief description of work	RCC Framed Structure with Basement floor, GF, FF, SF and TF including Electrical, HVAC, Fire and Glazing etc.
6	Earnest Money Deposit /Bid Security	₹. 2,00,000.00 (Refundable) Bidders shall remit the Bid Security using the online payment options of the e Procurement system only.
7	Bid submission fee (Tender Fee)	₹. 10000+ GST @18%
8	<b>Pre Bid Meeting date &amp; Venue</b>	<b>Date: 27-07-2023</b> <b>Time: 11:30 Hrs.</b> <b>Venue: WAQF BOARD</b> <b>Divisional Office, Kozhikode Eroth Center,</b> <b>Bank Road Calicut-673001</b>
9	Period of completion	12 months from the date of PO/Site clearance
10	Performance Guarantee	5% of Tendered value
11	Security Deposit	2.5% Tender value
12	Defect Liability Period	5 Years for Civil Works and 3 Years for Electrical, Mechanical, and Electronics works from date of issuance of completion certificate
13	Validity of Bid/Tender	120 days
14	<b>Last date &amp; time of Procurement of tender Document</b>	<b>07-08-2023 up to 15:00 hours</b>
15	<b>Last date &amp; time for Submission of Bid.</b>	<b>08-08-2023 up to 15:00 hours</b>
16	<b>Offline Submission of Technical document, Tender Fees, EMD etc. as detail in Tender</b>	<b>10-08-2023 up to 14:00 hours in the office of the Divisional Waqf Officer Kerala state waqf board Divisional Office, Kozhikode Eroth Center, Bank Road Calicut-673001</b>

17	<b>Date and time of opening of Technical Bid</b>	<b>11-08-2023 at 15.30 hrs.</b>
18	Date and time of opening of Financial Bid	After Evaluation of The Technical Bid
19	Signing of Contract	The Successful tenderer will have to execute an agreement in stamp paper worth 0.1% of the contract agreed amount subjected to a maximum of Rs.1,00,000/- in the prescribed form.
20	Classification of Bidder	A Class Civil work contractor and with A/B Class Electrical sub Contractor (Consortium allowed only for electrical work)

1. Bid documents including the Bill of Quantities (BoQ) can be downloaded free of cost from the e-Government Procurement (e-GP) Website [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in). All bid documents are to be submitted online only and in the designated cover(s)/ envelope(s) on the e-GP website. Tenders/bids shall be accepted only through online mode on the e-GP web site and no manual submission of the same shall be entertained. Late tenders will not be accepted. A bid submission fee shall be remitted online during the time of bid submission.
2. The bids shall be opened online as per the NIT document at the Office of the Divisional officer, Kerala State Waqf Board Divisional Office Kozhikode in the presence of the Bidders/their authorized representatives who wish to attend at the above address. If the tender opening date happens to be on a holiday or non-working day due to any other valid reason, the tender opening process will be done on the next working day at same time and place.
3. More details can be had from the Waqf Board Divisional Office Kozhikode, Kerala, India during working hours. The Tender Inviting Authority/Project Management Consultant (PMC) shall not be responsible for any failure, malfunction or breakdown of the electronic system while downloading or uploading the documents by the Bidder during the e- procurement process.
4. Details required for e-payment (Details of bank account having core banking facility and e-mail address of the bidder) shall be furnished along with the tender. Tenders not accompanied by these details will be rejected. All subsequent Government orders connected to tenders and any revision in the rates of taxes would also be applicable to this tender.
5. KSWB reserves the right to accept or reject any or all tenders without assigning any reason thereof.
6. General Tender Terms & Conditions for e-Procurement is as given below:

This tender is an e-Tender and is being published online for the “Construction of New building for Kerala State Waqf Board Kozhikode Divisional Office.”The tender is invited in 2cover system from the registered and eligible firms through e-procurement portal of government of Kerala (<https://www.etenders.kerala.gov.in>). Prospective bidders willing to participate in this tender shall necessarily register themselves with above mentioned e-procurement portal.

The tender time line is available in the critical date section of this tender published in [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in).

#### 6.1 Online Bidder registration process:

Bidders should have a Class II or above Digital Signature Certificate (DSC) to be procured from any Registration Authorities (RA) under the Certifying Agency of India. Details of RAs will be available on [www.cca.gov.in](http://www.cca.gov.in). Once, the DSC is obtained, bidders have to register on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) website for participating in this tender. Website registration is a one-time process without any registration fees. However, bidders have to procure DSC at their own cost.

Bidders may contact e-Procurement support desk of Kerala State IT Mission over telephone at 0471-2577088/188/388 or 0484-2336006, 2332262 or 0497-2764788, 2764188 or 0483-273294 or through email: [etendershelp@kerala.gov.in](mailto:etendershelp@kerala.gov.in) or [helpetender@gmail.com](mailto:helpetender@gmail.com) for assistance in this regard.

## 6.2 Online Tender Process:

The tender process shall consist of the following stages:

Downloading of tender document: Tender document will be available for free download on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in), and Central Public Procurement Portal ([www.eprocure.gov.in](http://www.eprocure.gov.in)). However, tender document fees shall be payable at the time of bid submission as stipulated in this tender document.

i. Pre-bid meeting:

Date: 27-07-2023

Time: 11:30 Hrs.

Venue: WAQF BOARD Divisional Office, Kozhikode Eroth Center, Bank Road  
Calicut-673001

ii. Publishing of Corrigendum: All corrigenda shall be published on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in), and Central Public Procurement Portal ([www.eprocure.gov.in](http://www.eprocure.gov.in)) and shall not be available elsewhere.

iii. Bid submission: Bidders have to submit their bids along with supporting documents to support their eligibility, as required in this tender document on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in). No manual submission of bid is allowed and manual bids shall not be accepted under any circumstances.

iv. Opening of Technical Bid and Bidder short-listing: The technical bids will be opened, evaluated and shortlisted as per the eligibility and technical qualifications. All documents in support of technical qualifications shall be submitted (online). Failure to submit the documents online will attract disqualification. Bids shortlisted by this process will be taken up for opening the financial bid.

v. Opening of Financial Bids: Bids of the qualified bidder's shall only be considered for opening and evaluation of the financial bid on the date and time mentioned in critical date's section.

7. Documents Comprising Bid:

i. The First Stage (Pre-Qualification or Technical Cover based on 2 cover tender system):

Pre-Qualification or Technical proposal shall contain the scanned copies of the following documents which every bidder has to upload:

1. Copy of Valid GST registration, EPF Registration Certificate, IT PAN Card as per Clause 1.3. SI No.1 of ITB
2. Work orders and the corresponding completion certificates in proof of experience as per Clause 1.3. SI No. 2 of ITB
3. The Duly filled and Signed copy of financial statement as per Part IV to be attached
4. Power of Attorney, in case an authorized representative has signed the tender
5. Acceptance Form as per Part IV of Forms and Declarations
6. Non- Black Listed Form Declaration as per the format in Part IV
7. Completion period as per the format in Part IV
8. Requisition Form for e-Payment as per the format in Part IV
9. Integrity Pact as per the format in Part IV
10. Part V - List of approved make shall be duly signed with seal to be attached
11. MSME/NSIC certificate if applicable

The department doesn't take any responsibility for any technical snag or failure that has taken place during document upload.

ii. The Second Stage (*Financial Cover or as per tender cover system*):

The Bidder shall complete the Price bid as per format given for download along with this tender.

Note: The blank price bid should be downloaded and saved on bidder's computer without changing file-name otherwise price bid will not get uploaded. The bidder should fill in the details in the same file and upload the same back to the website.

**Fixed price**: Prices quoted by the Bidder shall be fixed during the bidder's performance of the contract and not subject to variation on any account. A bid submitted with an adjustable/variable price quotation will be treated as non – responsive and rejected.

1. Tender Document Fees and Bid Security(EMD)

The Bidder shall pay, a tender document fees and Bid Security as per NIT document. The Bid Security is required to protect the purchaser against risk of Bidder's conduct, which would warrant the forfeiture of security.

**Online Payment Modes:** The tender document fees and Bid Security can be paid in the following manner through e-Payment facility provided by the e-Procurement system

State Bank of India Multi Option Payment System (SBI MOPS Gateway): Bidders are required to avail Internet Banking Facility in any of below banks for making tender remittances in e-Procurement System.

A) Internet Banking Options(Retail)			
1	Allahabad Bank	29	NKGSB Co-operative Bank
2	Axis Bank	30	Oriental Bank of Commerce
3	Andhra Bank	31	Punjab and Maharashtra Cooperative Bank
4	Bandan Bank	32	Punjab National Bank
5	Bank of Bahrain and Kuwait	33	Punjab and Sind Bank
6	Bank of Baroda	34	RBL Bank
7	Bank of India	35	Saraswat Cooperative Bank
8	Bank of Maharashtra	36	Shamrao Vithal Cooperative Bank
9	Bassein Catholic Co-operative Bank	37	South Indian Bank
10	BNPParibas	38	Janata Sahakari Bank
11	Canara Bank	39	Standard Chartered Bank
12	Catholic Syrian Bank	40	State Bank of India
13	Central Bank of India	41	Syndicate Bank
14	City Union Bank	42	Tamilnad Mercantile Bank
15	Corporation Bank	43	Tamilnadu Cooperative Bank
16	Cosmos Bank	44	The Kalyan Janata Sahakari Bank
17	DCB Bank	45	TJSB Bank
18	Dena Bank	46	UCO Bank
19	Deutsche Bank	47	IDBI Bank
20	Dhanalaxmi Bank	48	Indian Bank
21	Federal Bank	49	Indian Overseas Bank
22	HDFC Bank	50	IndusInd Bank
23	ICICI Bank	51	Jammu & Kashmir Bank
24	Karnataka Bank	52	Union Bank of India
25	Karur Vysya Bank	53	United Bank of India
26	Kotak Mahindra Bank	54	Vijaya Bank
27	Lakshmi Vilas Bank	55	YES Bank
28	Mehsana Urban Co-op Bank		

B) Internet Banking Options(Corporate)			
1	Bank of Baroda	19	Karur Vysya Bank
2	Bank of India	20	Kotak Bank
3	Bank of Maharashtra	21	Laxmi Vilas Bank
4	BNPParibas	22	Oriental Bank of Commerce
5	Canara Bank	23	Punjab & Maharashtra Coop Bank
6	Catholic Syrian Bank	24	Punjab & Sind Bank
7	City Union Bank	25	Punjab National Bank
8	Corporation Bank	26	RBLB ank
9	Cosmos Bank	27	Shamrao Vitthal Co-operative Bank
10	Deutsche Bank	28	South Indian Bank
11	Development Credit Bank	29	State Bank of India
12	Dhanalaxmi Bank	30	Syndicate Bank
13	Federal Bank	31	UCO Bank
14	HDFC Bank	32	Union Bank of India
15	ICICI Bank	33	UPPCL
16	Indian Overseas Bank	34	Vijaya Bank
17	Janta Sahakari Bank	35	Axis Bank
18	Jammu & Kashmir Bank		

During the online bid submission process, bidder shall select *SBI MOPS* option and submit the page, to view the *Terms and Conditions* page. On further submitting the same, the e-Procurement system will re-direct the bidder to MOPS Gateway, where two options namely *SBI* and *Other Banks\** will be shown.

Here, Bidder may proceed as per below:

- a) *SBI Account Holders* shall click ***SBI*** option to with its Net Banking Facility., where bidder can enter their internet banking credentials and transfer the Tender Fee and EMD amount.
- b) *Other Bank Account Holders* may click ***Other Banks*** option to view the bank selection page. Here, bidders can select from any of the 54 Banks to proceed with its Net Banking Facility, for remitting tender payments.

*\*Transaction Charges for Other Banks vide SBI Letter No. LHO/TVM/AC/2016-17/47 – 1% of transaction value subject to a minimum of Rs. 50/- and maximum of Rs.150/-*

*\* Bidders who are using Other Banks option under SBI MOPS Payment Gate way, are advised by SBI to make online payment 72 hours in advance before tender closing time.*



Any transaction charges levied while using any of the above modes of online payment has be borne by the bidder. The supplier/contractor's bid will be evaluated only if payment status against bidder is showing "**Success**" during bid opening.

## 2. SUBMISSION PROCESS:

For submission of bids, all interested bidders have to register online as explained above in this document. After registration, bidders shall submit their Technical bid and Financial bid online on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) along with online payment of tender document fees and EMD.

**Note: - It is necessary to click on "Freeze bid" link/ icon to complete the process of bid submission otherwise the bid will not get submitted online and the same shall not be available for viewing/opening during bid opening process.**

### **Important Points**

The bidder should be an Indian Registered Company under Companies Act 1956/Proprietorship Company/ Partnership Company.

All Bidders are hereby cautioned that Bids containing any deviation or reservation as described in Clauses of "Instructions to Bidders" shall be considered as non-responsive and shall be summarily rejected.

Kerala State WAQF Board, reserves the right to accept or reject any or all bids without assigning any reasons. No Bidder shall have any cause of action or claim against the Kerala State WAQF Board., for rejection of his Bid and will not be bound to accept the lowest or any other tender.

**For and on behalf of Kerala State WAQF Board**

**Divisional Waqf Officer  
KSWB Divisional Office  
Kozhikode**